

UT Center on Disability and Employment Invites you to...

Earn a National Certificate of Achievement in Employment Services!

How do you spell SUCCESSFUL VOCATIONAL OUTCOMES?

The University of Tennessee's Center on Disability and Employment offers you the opportunity to build successful employment programs that result in successful vocational outcomes.

Employment Services Certificate Program is an introductory, interactive, competency-based training designed for employment staff who are supporting individuals in competitive employment, supported employment, transition from school to career, or customized employment. This training is founded on a competency-based curriculum that has been approved by the Association of Community Rehabilitation Educators (ACRE) based on the competencies developed by APSE: The Network on Employment.

Through this training, participants will acquire basic skills necessary to provide "best practices" in community employment. Participants will also acquire such outcomes as long-term placement for job seekers, a stable foundation of knowledge, a professional set of standards, a code of ethics, and a systematic approach to learning.

Participants who satisfactorily complete all the requirements will earn a National Certificate of Achievement in Employment Services. This certificate implies:

- The certificate holder has proof of having satisfactorily completed 40 hours of training in an ACRE approved competency-based community employment and professional development series.
- The certificate holder has had the opportunity to demonstrate "best practices" in community employment through the field assignments.
- The certificate holder will be recognized throughout the nation as having completed an approved training and professional development in employment services.

Program Consists of 4 Parts:

- Part 1: Six interactive 3-hour units presented over three consecutive days
- Part 2: Field assignments (approximately 6-8 weeks duration)
- Part 3: On-line learning study program
- Part 4: Two-day follow up and reporting session with required presentations

Who May Earn a Certificate?

Staff who are responsible for facilitating employment for people with disabilities including job developers, middle managers, special education teachers, employment consultants, and vocational rehabilitation staff.

Offered in TWO LOCATIONS:

Where:	Sevierville, TN	Nashville, TN
When:	December 1-3, 2009	December 8-9, 2009
Time:	8:30 am – 4:30 pm each day	8:30 am – 4:30 pm each day
Cost:	\$125	\$125

How to Register:

Complete the attached registration form.

Submit your registration form and payment to:



CHECKS to:
Kathie Dobbins

UT Center on Disability and Employment
308 Conference Center Building
Knoxville, TN 37996-4132



CREDIT CARDS to:
Kathie Dobbins

Fax: 865-974-9180

For more information contact: Liz Fussell, at the Center on Disability and Employment, The University of Tennessee, 865.974.9176 or lizfuss@utk.edu.

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EMPLOYMENT SERVICES CERTIFICATE PROGRAM REGISTRATION FORM

Registration Fee: \$125 per person. Due by November 10, 2009.

Choose Location: Sevierville December 1-3, 2009

Nashville December 8-9, 2009

Method of Payment:

- Check (made payable to The University of Tennessee)
- Visa Credit Card # _____ Exp. Date _____
- Master Card Signature _____

Name _____ Title _____

Organization _____

Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____ E-mail _____

ADA Accessibility Request:

Braille Audiotape Large

Interpreter (ASL PSE Oral) Assistive Listening Device

Other (please specify) _____

PARTICIPANT DEMOGRAPHICS

Several of our funding sources require us to collect data that are ultimately use to show how training dollars are being spent and who is being served. Your identity is not included with your responses when the data are reported. We greatly appreciate your participation in completing the following information:

Gender: Female Male
Disability: No Yes
Veteran: No Yes
Age (over 65?): No Yes
Highest Degree: HS/GED Masters Associate Bachelors
 Doctorate Other _____

Number of years in current position: _____ **Total years of service at your organization:** _____

Number of years working with people with disabilities: _____ **Number of job seekers served in a fiscal year:** _____

Position:

Executive Director Middle Manager Employment Consultant Residential Worker
 Case Worker Advocate VR Counselor Regional Supervisor
 Teacher Other _____

Who is your targeted customer?

Families People with Disabilities Students Other _____